

# NORTHERN TEXAS NORTHERN LOUISIANA SYNOD

Evangelical Lutheran Church in America

## Certification of Audit of Financial Records of Congregation

Congregation \_\_\_\_\_ Congregation ID \_\_\_\_\_ Conference \_\_\_\_\_

Address \_\_\_\_\_ City/St/Zip \_\_\_\_\_

Pastor #1 \_\_\_\_\_ Pastor #2 \_\_\_\_\_

Audit performed by \_\_\_\_\_  
(Names of person (s) or accounting firm)

### **CHECK APPROPRIATE ITEMS IN SECTIONS, I, II, AND III BELOW:**

#### **I.** Audit includes records of:

- congregation treasurer
- church school (if separate from congregational treasury)
- parochial school
- building fund treasurer (if separate from congregational treasury)
- financial secretary
- WELCA or Women's Group
- Men's Group
- Scout Troops
- CDO/MDO (Children's Day Out)  
(Mother's Day Out)
- other \_\_\_\_\_

#### **II.** Funds audited include:

- current or general
- petty cash
- building or capital
- memorial
- special
- other \_\_\_\_\_  
(specify)

#### **III.** Verification was made of:

- regular checking account(s)
- savings account(s)
- investments (stocks, bonds, certificated of deposit, mortgages, etc.)
- other \_\_\_\_\_

### **CERTIFICATION**

We hereby certify to the Northern Texas Northern Louisiana Synod of the Evangelical Lutheran Church in America that the financial records of the congregation and related organizations have been audited as indicated above.

\_\_\_\_\_  
(typed)  
\_\_\_\_\_  
(signature)  
\_\_\_\_\_  
(title)  
\_\_\_\_\_  
(phone)

\_\_\_\_\_  
(typed)  
\_\_\_\_\_  
(signature)  
\_\_\_\_\_  
(title)  
\_\_\_\_\_  
(phone)

Certificated is to be signed by the following: Pastor and either Chief Lay Officer of the Congregation of Finance Committee Chair.

**THIS CERTIFICATED MUST BE FILED WITH THE TREASURER OF THE SYNOD ON OR BEFORE APRIL 1**

Mail to :NTNL Synod PO Box 560587, Dallas TX 7575356-0587