

GRANT APPLICATION GUIDELINES

Purpose

The NT-NT Synod Council and the NT-NL Stewardship Committee established the Mission Endowment Fund (MEF) in 1992. The purpose of the MEF is to enhance the Synod's efforts to support its mission ministries and offer individual stewardship opportunities beyond the general operation of the NT-NL Synod. The goal of the Mission Endowment Fund is to award grants for specific and identifiable projects or programs of NT-NL Synod missions and congregations.

Priorities

Specifically, the Mission Endowment Fund seeks to support the following:

1. Proposals to assist new mission starts.
2. Proposals to fund mission development leadership training for developers, missionaries and mission partners.
3. Proposals to assist ministries in newly organized congregations that are not yet self-sufficient; and
4. Proposals to assist existing congregations with exceptional potential but inadequate financial resources.
5. Proposals to support Leadership Formation events provided by ministries of the synod.

Guidelines

The following guidelines shall be used to request and administer MEF grants:

1. Any new or established congregation or ministry of the NT-NL Synod is eligible to apply for a grant. However, no grants shall be awarded to individuals, and no pass-through grants shall be awarded.
2. MEF grants may augment grants from other sources only if compelling substantiation is provided.

3. Grant awards will generally be distributed in two increments. The first increment shall be disbursed by March. Each recipient mission or congregation shall send a mid-year progress report to the Chair of the Grants Committee that describes the impact of the grant award on the ministry to date. A second increment may be distributed by September if the board determines the progress warrants the additional funds.
4. Under special circumstances missions, congregations or ministries may ask for a waiver to guideline #3. Specific justification must be provided.
5. Each recipient mission, congregation or ministry shall send an end-of-year report to the Chair of the Grants Committee that summarizes the impact of the grant on the ministry. Missions, congregations or ministries are ineligible for subsequent increments or awards without the requisite mid-year or final reports.
6. In the event that the funded program or ministry does not occur, all funds received shall be returned and, if appropriate reapplication for an alternate activity may be submitted to the Mission Endowment Fund for consideration at it next quarterly meeting.
7. All applications must use the application form. (See below) One (1) copy of the completed application form, along with requested attachments must be received by **October 31** to:

Hattie M. Hammer, Executive Director
Mission Endowment Fund – NT-NL Synod
POB 560587
Dallas, TX 75356-0587

Or by email to:

hattie.hammer@att.net

Note: Application form is also available online on Mission Endowment Fund's website www.missionendowmentfund.org or at the synod's website, www.ntnl.org under "documents".