

TIPS ON PARLIAMENTARY PROCEDURE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT	IS YOUR MOTION DEBATABLE	IS YOUR MOTION AMENDABLE	VOTE REQUIRED TO PASS
Make a motion (called a "main motion")	"I move that . . ." (Not "I would like to move that . . .")	No	Yes	Yes	Majority
Amend a motion	"I move to amend by . . ." (Adding, inserting, striking)	No	Yes	Yes	Majority, unless otherwise indicated
Postpone further debate, consideration, or vote	"I move that this matter be postponed until . . ."	No	No	No	Majority
End debate and bring to a vote	"I move the previous question"	No	No	No	2/3
Refer a matter to another person or group	"I move that this matter be referred to . . ."	No	Yes	Yes	Majority
Reconsider a previous action at this Assembly	"I move to reconsider the vote on . . ." (only if you voted on the winning side)	No	Yes, if original motion was debatable	No	Majority
Object to procedures	"Point of Order"	Yes	No	No	Chair decides
Challenge ruling of the chair	"I appeal the chair's decision"	No	Yes	No	Majority
Find out when a motion you wish to make can be made	"When would it be in order for me to move that . . ."	No	—	—	—
Request information	"I wish to request (information, clarification, etc.)"	No	—	—	—
Get an exact count after a close voice Vote	"I call for a division"	Yes	No	No	—