



**THE MISSION ENDOWMENT FUND
GRANT APPLICATION - 2019-2020**
*for the Northern Texas-Northern Louisiana Synod
of the Evangelical Lutheran Church in America*

Application due October 31, 2019

**CREATE AND ADD BUDGET FORM SOMEWHERE IN THIS APPLICATION FORM -
SEE THE SEPARATE PDF FOR A DRAFT OF THE REQUIRED BUDGET**

You can now submit all this information online. Our online application can be found here:
<https://www.ntnl.org/ministries/mef/>.

I. General Information

Name of Mission or Congregation _____

Address: _____

City: _____ State _____ Zip Code: _____

Telephone: _____ E-Mail: _____

Primary Contact for Person administering this ministry: _____

Email: _____ Telephone: _____

Name of person submitting this application: _____

Email: _____ Telephone: _____

II. Mission Project Name: _____

Project Description: _____

Beginning date of this ministry: _____ or ongoing? _____

If ongoing, date ministry began: _____

Date projected for completion or date REPORT FORM will be sent to MEF Board?

The purpose of the ministry, activity, or program: _____

How has this ministry/activity/program evolved?

How will the ministry/activity/program advance the mission/congregation's purpose, vision, or goals?

What impact will the proposal have on the community the mission/congregation serves? _____

Other pertinent information (vision, goals, target audience, time frame, etc.):

If applicable, describe how the ministry/activity/program will be continued after the grant funds are expended:

How will the impact of success of the ministry/activity/program be evaluated?

In consideration of and by accepting this grant from the Northern Texas-Northern Louisiana Synod (NT-NL Synod), the mission/congregation hereby agrees that should the mission/congregation at any time leave the Evangelical Lutheran Church in America (ELCA) for any reason whatsoever, the mission/congregation will be responsible for repaying this and additional grants in full prior to receiving a release from the NT-NL Synod.

III. Funding Request for Mission Project or Ministry

Note: Budget must be included with the application to be considered.

Date Funding will be needed after February 2020: _____

What will be the future of the ministry/activity/program if the MEF grant is not awarded or if it is not fully funded?

BUDGET FORM

Provide details of Expenses below.

Include all projected expenses such as advertising, printing, mailing, food costs, rental costs, cost of services or goods, equipment, etc. Please note: Applications for funds to be used for construction of buildings or upgrades to existing buildings will not be considered.

\$ Amount	Description
\$_____1.	_____
_____2.	_____
_____3.	_____
_____4.	_____
_____5.	_____
_____6.	_____
_____7.	_____
_____8.	_____
_____9.	_____
_____10.	_____
_____11.	<u>TOTAL Lines 1 through 10. These are your expenses</u>

Provide Details of Assets/Income below:

\$_____12.	Projected total expense of the ministry/mission
_____13.	Funds available from sponsors, congregation, or projected separate fund raisers:
_____14.	Amount budgeted by the congregation or institution
_____15.	Income from ticket sales or other sources, other fund raisers, etc.
_____16.	Income from grants other than Mission Endowment
_____17.	Other income to support this ministry
_____18.	Add line 2 - 5. This is the total of other funds for this ministry.
_____19.	Subtract line 11 from line 18. This is the remaining amount of your expenses not covered before the Grant. This will be the amount you are requesting in your application. It must match LINE 7 in Section 3

IV. Congregation/Agency Background

Description of the mission, agency, or congregation (geographical area and community

served, purpose, vision, goals, number of years in development or organized, etc.):

Has the organization/congregation ever received a grant from MEF or the Outreach Commission before? _____ Yes _____ No

If yes, state the year of the award, the amount, and the purpose:

If yes, evaluate the impact of the grant and its success in accomplishing its purpose:

Complete this application online (preferred method), or send via email to MEF@ntnl.org, or mail to:

NT-NL Mission Endowment Fund
c/o Linda Ness, Executive Director
680 Copper Canyon Road
Argyle, TX 76226

Grants are awarded beginning in February. Status REPORT FORM of grant usage, with pictures, and other supporting documentation is due as soon as grant money is expended by the ministry.

If you receive a grant, it will be expected that members of your ministry attend and support the “Seeds That Change” fund raiser/celebration in October. We encourage you to share your ministry story in the REPORT in detail. We ask that your ministry support the Mission Endowment Fund in as many ways as possible.

Revised June 2019