

Position: Director of Children's Ministry (*Birth through 5th grade*)

Reports to: Pastoral Staff (*Pastor of Youth and Family Ministry and Lead Pastor*)

Primary Focus: Develop a vibrant children's and family ministry that integrates the whole family into the life of Faith Lutheran Church and aligns itself with the mission, vision, and values of the church. Create programs and activities that sustain relationships and intentionally move children and families towards a life of discipleship.

Responsibilities Include:

- Work with the Pastor of Youth and Family Ministry, the Director for Worship Arts and the Day School Director to plan and conduct weekly worship for Faith Kids and day school chapel.
- Create a roster for God's Story Time to include the pastoral staff at Faith Kids and Day School Chapel.
- Foster relationships with Day School families that connect them to the ministries of the church.
- Creating and implementing weekly, reoccurring, and seasonal Christian education programs for elementary students 1st through 5th grade.
- Plan seasonal events and camps (VBS) for all age groups.
- Work with the Pastor of Youth and Family Ministry to plan and instruct milestones such as First Bible Classes, First Communion for children, Confirmation support, as well as pre-baptismal counseling for families.
- Equipping and encouraging mission partners to effectively lead in children's ministry.
- Work with the pastoral staff and Director of Worship Arts to organize Family Christmas Eve and/or Easter worship experiences.
- Engage families virtually through the Faith Kids online worship as well as through social media (Facebook, Instagram, TikTok).
- Schedule, train and coordinate nursery/childcare for all worship, family events, and other functions as required.

Logistical Activities:

- Regular communication about events and needs for children's ministry.
- Faith Kids volunteer coordination.
- Record keeping of participants and volunteers for all children's ministry events.
- Attend weekly staff meeting and other meetings/retreats as required.
- Administrative tasks (phone calls, e-mails, paper printing and mailing).

Qualifications

- Demonstrates a committed relationship with Jesus Christ and a calling for this ministry.
- Ability to work in a team setting/structure.
- Excellent verbal and written communication skills.
- Ability to plan, problem solve, organize, lead and guide complex projects and programming.
- A degree or professional certificate applicable to this ministry field is preferred.

Compensation – We offer a complete Compensation Package, as well as paid vacation commensurate with qualifications and experience.