

NTNL Synod – Mission Endowment Fund – GRANT APPLICATION

All fields are required unless otherwise indicated

Date Submitted	<input type="text"/>		
Name of Congregation	<input type="text"/>		
Address1	<input type="text"/>		
Address2	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
		Zip	<input type="text"/>
Phone	<input type="text"/>	Email	<input type="text"/>

Mission Project / Ministry Description

Primary Contact Information (person responsible for running this ministry or project)

Primary Contact Name	Phone	<input type="checkbox"/> Cell	Primary Contact EMail
<input type="text"/>	<input type="text"/>		<input type="text"/>

Applicant Information (person submitting this application)

Applicant Name	Phone	<input type="checkbox"/> Cell	Applicant EMail
<input type="text"/>	<input type="text"/>		<input type="text"/>

Project Name	Project Start Date	Project End Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Description

Purpose of the ministry, activity or program

☐ I understand and agree to the following:

In consideration of and by accepting any grant from the Northern Texas-Northern Louisiana Synod (NT-NL Synod), the mission/congregation hereby agrees that should the mission/congregation at any time leave the Evangelical Lutheran Church in America (ELCA) for any reason whatsoever, the mission/congregation will be responsible for repaying this and additional grants in full prior to receiving a release from the NT-NL Synod.

How has this ministry/activity/program evolved?

How will the ministry/activity/program advance the mission/congregation's purpose, vision, or goals?

What impact will the proposal have on the community the mission/congregation serves?

Other pertinent information (vision, goals, target audience, time frame, etc.)

If applicable, describe how the ministry/activity/program will be continued after the grant funds are expended:

How will the impact of success of the ministry/activity/program be evaluated?

Funding Request for Mission Project or Ministry

Note: Budget MUST be included WITH this application to be considered. See next section

Total Grant Requested

Awards are funded in March of the Next Calendar Year

What will be the future of the ministry/activity/program if the MEF grant is not awarded or if it is not fully funded?

Are alternate funding sources available? (If so, please list names and amounts)

Has this proposal been sent to other grant agencies? (If so, please list names)

Budget

Provide details of Expenses below. Include all projected expenses such as advertising, printing, mailing, food costs, rental costs, cost of services or goods, equipment, etc. (Please note: Applications for funds to be used for construction of buildings or upgrades to existing buildings will NOT be considered.)

EXPENSES

List Amounts and Descriptions of Expenses (the more details, the better):

Assets and Income

Total Expenses from the above

Funds available from sponsors, congregation, or fundraisers:

(A1) Total Funds Available from the above

Amount budgeted by the congregation or institution: to support this ministry

(A2) Total Amount Budgeted from the above

Income from ticket sales or other sources generated by the ministry / project

(A3) Total Other Income Sources from the above

Income from grants other than MEF:

(A4) Total Other Grant Income from the above

Other Income to Support this ministry

(A5) Total Other Income from the above

Total Assets and Income (A1)+(A2)+(A3)+(A4)+(A5)

Total Grant Request Summary

Subtract your Total Expenses from your Total Assets/Income. This is the remaining amount of your expenses not covered before the Grant. This will be the amount you are requesting in your application and must match your request in the Funding Request section above.

(A) Total Assets and Income (from previous page)

(E) Total Expenses (from previous page)

GRANT REQUESTED (E)-(A)

Congregation/Agency Background

Description of the mission, agency, or congregation

geographical area and community served, purpose, vision, goals, number of years in development or organized, etc

Has the organization/congregation ever received a grant from MEF or the Outreach Commission before?

- ☐ Yes
☐ No
☐ Not Sure

If so, please provide the years and amounts

At the conclusion of the Mission Project or Ministry for which any grant is awarded, you will need to submit documentation showing the effectiveness of the Project/Ministry. If this is an ongoing Mission Project or Ministry, you should submit an evaluation of the ongoing impact this Project/Ministry has had during the prior calendar year. Note that should you fail to submit such documentation, you will be ineligible for future grants, until such time as the evaluation has been submitted.